

**WOLFVILLE BAPTIST CHURCH**  
**Quarterly Business Meeting**  
**Wednesday, 28 Sept 2022, 7 p.m.**

**1. Call to order**

The moderator, Rob Raeside, called the meeting to order with 30 connections on Zoom. Pastor Scott led us in a devotional on Matthew 6:33, focusing on generosity in a Christian sense, and completed his devotional with a word of prayer. Rob has informed participants that the meeting will be recorded for use by the recording secretary. There was no objection.

**2. Approval of Agenda**

Rob noted Item 8(n) will be removed as it is a repetition of 8 (i). Approval of agenda moved by hazel Walker, seconded by Wendy Elliott. Agenda approved with deletion of 8(n).

**3. Approval of Minutes, 22 June 2022**

Moved by Gale Colpitts, seconded by Judy Macmillan. Minutes of 22 June approved.

**Approval of Minutes 29 June 2022**

Moved by Shon Whitney, seconded by Michael Jeffrey. Minutes of 29 June approved.

**4. Business arising from minutes**

No business arising from minutes.

**5. Report of Church Clerk**

Total resident membership 22 June, 2022	226
3 deaths (Elizabeth Shreve, Eleanor Mason, Charles Sweet)	<u>- 3</u>
Total resident membership 29 September, 2022	223

Moved by Wendy Elliott, seconded by Heather McGregor. Carried.

**Note:** Total resident membership has been adjusted from 228 from the previous meeting to reflect a clerical error.

**6. Financial Report**

Report of FY2022 year to date

Treasurer Stewert Dockendorff presented current financial statements (attached to agenda). We have spent \$28,356.35 more than we have received in the first 8 months. Taking into account the restricted funds of \$14,183.50, we are presently in a \$42000 deficit. In June the deficit was \$48,000 and in July it was \$44,000 and is now at 42,000 so we are going in the right direction. Eight months ago, we had \$350 000 available to spend, we now have \$308 000 available which includes the \$300,000 anonymous gift most of which has already been designated which means we are not making good headway. If this rate of loss continues, we will soon be in trouble. We have contributed \$42 000 to missions which reflects our generosity in missions and is worthy of note.

Budget report has been included and is the most detailed of reports. It is important to note the target percentage category. Areas of over-budget expenditure are pulpit supply (300%), heating fuel (129%), office and stationery (169%), snow removal (284%), mechanical and plumbing (999%), building repair (363%), music (168%). The over-expense of Children's Worship was actually a clerical error and monies charged to this account will be moved over to the Board of Deacons. Stewert is also concerned about the areas where there is 0% spending. Stewert's recommended solutions to address our financial concerns are two-fold: give more money and bring more people to the church.

Stewert moved the acceptance of the report, seconded by hazel Walker.

**Comments/Questions:** Janet Muttart questioned how the \$620 designed for Kingwood Camp is used? Stewart responded it has not been used. The “Wolfville Cabin” was the worst looking cabin according to her grandson. Rosanne explained that the funds listed in our mission budget are designated to the camp function and will not go towards the cabin upkeep. Expressions of appreciation for the countless hours Stewart has invested into his position as Treasurer was expressed by several people. Gisèle asked how the condition of the cabin can be addressed.

**Action:** The condition of the Wolfville cabin at Kingswood Camp will be put into a future business meeting as new business.

Report was approved.

## **7. New Business**

### **a) Oasis 2022**

An oral report was provided by Dora Crosby. Theme of 2022 Oasis “We are Family”. Rob added that 5 lay-people from WBC attended Oasis 2022.

### **b) Information re Elevator**

Presentation by Don Beaton. The Stevens Group has been very generous to provide their time gratis to prepare draft plans to accommodate an elevator. Don explained the floor plans (attached) for the addition of an elevator. It will be installed where the present second minister’s office is situated. The present front office will be divided into a smaller office and second minister’s office. The two present basement toilets will be transformed to one bathroom with an accessible shower and a second accessible toilet will be built beside the elevator. Rather than being called an elevator program, this will be called an accessibility program, allowing application to the province to provide up to 2/3 of the cost of the installation as long as we are meeting the stipulations of accessibility. We will apply for funds as soon as we receive the estimate from the Stevens Group. Rosanne McClare enquired about the size of the proposed elevator. The elevator is 5’ x 4’ – sufficient for 6 people or one wheelchair plus 4 people but not sufficient for a stretcher. Ruth enquired about the weight capacity, the answer which is not presently known. Michael Jeffrey expressed deep appreciation to Don for his many hours of investment in this project and his sensitivity to feedback. Hazel questioned the impact on the upper floor south windows, which is none. She also asked of the purpose of the shower. Don explained that this was the result of a suggestion. Several people expressed support for this addition.

### **c) Location of Church Meeting**

Presentation by Michael Jeffrey. Deacons have struggled with where and how to hold church meetings. They are still debating “in person” meetings vs Zoom meetings, but propose that online meetings be continued for the darker, winter months. Board of Deacons would welcome feedback from anyone over the next couple of weeks. Responding to a question of a hybrid form, Michael explained that we are not technologically set up for a hybrid meeting.

### **d) Nomination of Honorary Deacon**

Board of Deacons unanimously nominate Heather McGregor as an honorary deacon of Wolfville Baptist Church. Moved by Michael Jeffrey, seconded by Vincent Leung. Carried.

### **e) New member consideration**

Alex McMorine (Pronounced McMorin) – our mentored ministry student. He was interviewed by Michael Jeffrey and Gale Colpitts. Letter of transfer has been received from Kanata Baptist (ON). Moved by Michael Jeffrey, seconded by Gale Colpitts. Carried.

Samuel Chan – Interviewed by Vincent Leung and Gale Colpitts. Moved by Michael Jeffrey, seconded by Jean Leung. Carried.

## 8. Annual Reports from Standing Boards and Committees

Jean Leung asked if we have an auditor's report. Rob explained that we did not have an auditor, but we did have a reviewer's report in April. She also asked if reviewers/auditors were designated for the 2022 year – the 27 April minutes record that the Board of Finance will bring a plan for financial reviews to the membership by December.

a) Pastor's Report: Submitted by Pastor Scott Kindred-Barnes. He confirmed that he views all the activities (except for his work on the Festschrift book) are part of his duties as pastor of Wolfville Baptist Church. Report accepted by receipt.

b) Clerk of Membership Report: Presented by Rob Raeside on behalf of Wendy Elliott who had to leave for another meeting. Report accepted as adjusted to 223 members.

c) Nominating Committee: Submitted and presented by Beth Crosby. Acceptance moved by Beth Crosby, seconded by Heather McGregor. Carried. Request from Rosanne that in future reports, the proper title of the second pastoral position Pastor of Family and Community Outreach be used. Noted by Beth.

d) Board of Deacons: Michael Jeffrey recognizes Pastor Scott and Heather Price for their flexibility as we navigated through the restrictions of COVID. He also recognized the incredible work of the search committee and the pastoral care of Jennifer Longley. Deacons will begin serving communion and ushers will begin to pass the plate in October. He also recognized the service of several clerical members substituting on a Sunday as well as members of the Stream Team who not only serve on Sundays but also for weddings, funerals and other events held in the sanctuary. Deacons have disbursed close to \$9600.00 over the past 12 months. The balance of the DDF is presently approximately \$7000. It receives monies from the treasurer twice a year. They have also met the needs of others in a myriad of other ways. Michael acknowledged the wonderful work of individuals in our church community. Report moved by Michael. Report was approved.

e) Board of Finance: the Board spear-headed a Dare to Dream group whose goal was to share dreams for the future of the church and to assist the development of the church. Leadership of the Dare to Dream group will be transferred to Pastor Scott and Pastor Ruth. hazel moved the report as received. Stewert also submitted the financial report for 2021. Rob reminded us that in the April meeting it was agreed that a plan for auditing of financial records would be developed and presented before the end of the year. Rosanne indicated that a report of income and expenses for the Deacon's Discretionary Fund, the Social & Benevolent Society and the Women's Missionary Society should to be included in the annual report. She explained that the annual report is our report to the government for our charitable status and any moneys that are separate from our regular statements should be accounted for. This goes for any board or committee that has a separate bank account. Rob suggested we make an amendment to the dossier to include the requested numbers. Stewert pointed out that the annual report is from Sept-Aug but the financial reports are Jan-Dec. so is not sure which is needed. Rosanne indicated that the numbers from the calendar year is what is needed.

**ACTION:** Michael and Stewert will send Gisèle exact numbers for 2021.

Acceptance of report moved by hazel, seconded by Heather McGregor. Motion approved.

f) Board of Trustees: Findlay MacRae had to leave the meeting to attend another meeting but indicated the report is self-explanatory. Don Beaton moved the receipt of the report, seconded by Heather McGregor. Motion approved.

It was noted that the Board of Trustees financial statement is missing from the Annual Report for the year ending December 31, 2021. This includes the detailed breakdown of the different funds (e.g., 3019 Accessibility). Rob asked that this be made available for November's meeting. Stewert indicated that the details of the Trust funds can be provided for all meetings.

**ACTION:** The Board of Trustees will submit the Financial Statement at November's Meeting.

g) Board of Christian Education: Mike Robertson encourages us to keep hearts open as we look to expand ministries in the coming year. Report moved by Mike, seconded by Heather McGregor. Motion approved.

h) Board of Global Ministries: Report submitted by Shon Whitney. She added that they will be continuing with the Wolfville Reading program and initiatives with our Indigenous community. They also supported Open Arms and a church in Poland. There is also a chart with budget goals. Moved by Shon, seconded by Heather McGregor. Motion approved.

i) Miriam Ross Women's Missionary Society: Heather McGregor presented the report on behalf of Judith Tod. Offerings are sent directly to Provincial Treasurer by individuals, so no financial report is now needed. They have disbanded the traditional hierarchy and meet as a group with no designated positions. Moved by Heather, seconded by Dora Crosby. Motion approved.

j) Music Committee: Submitted by Beth Crosby. Acceptance of report moved by Beth, seconded by Heather McGregor. Motion approved.

k) Personnel Committee: Submitted by Rob Raeside, moved acceptance of report by Gisèle Caron, seconded by Heather McGregor. Motion approved.

l) Social and Benevolent Society: Submitted by Judy Macmillan. She added that we've received a third storage cabinet for glasses. Judy will submit an application for a grant from EKM Foundation for a new fridge for the kitchenette (on main floor). Reminder of apple pies being made as fund-raiser. Acceptance of report moved by Judy Macmillan, seconded by Heather McGregor. Treasurer Report for 2021 is outstanding.

**ACTION:** Judy will contact Carolyn Price-Weiland to request that this outstanding item be submitted to be reviewed in the November meeting.

m) Licensing Committee: Heather McGregor reported that she and Judith Tod are sharing in the absence of Roger Prentice (now deceased). No new applications have been received.

## **9. Other items**

Nominating Committee: The nominating committee nominates Don Beaton as curator, Ed Himsl as assistant curator. Mark Crosby will help as needed. Members express deep appreciation for Sandy Macmillan's tireless commitment over the past 10+ years. Moved by Beth Crosby, seconded by Michael Jeffrey. Motion approved.

**Next Meeting:** Wednesday, 23 November, 2022, 7:00 pm

**Adjournment:** Motion to adjourn by Michael Jeffrey

**Prayer** by Rob Raeside

Meeting adjourned at 9:45 p.m.

Gisèle Caron  
Secretary *pro tem*.

**Addendum:**

**Welcoming Committee annual report:**

This committee formed at the request of the nominating committee and met for the first time in Sept. 2021. Members: Jean Leung, Gale Colpitts, Heather McNally, Vincent Leung, Rudi Lee and Katherine Wong

Two major initiatives were organized over the past months.

**The Welcome Table** was staffed by volunteers to provide orientation and welcome to newcomers. Visitors were offered a Wolfville Baptist Church pen and book mark with info about the church. Follow up on expressed needs was provided. One person wanted to be baptised, one wanted to join the church or choir. One person wanted church envelopes and many people wanted to be orientated to the building. Children were offered a coloring tray. Thanks goes to the following people who served at the welcome table: Beth Crosby, Gale Colpitts, Dorothy King, Stan Moeller, Katherine Wong, Rudi Lee, Manimi Kakihara and Jean Leung. In some cases, specific needs such as settlement support for people new to Canada was offered. This was provided for three families as a result of the work of the people at the Welcome Table.

**The New Comers Lunch** has been an opportunity for new comers to meet each other and to meet some on the welcoming committee. Thanks to a team of volunteer cooks and food pre and clean up we have served in the four months in 2021 about 25 people each month for a total of 100 meals. Thanks to the Deacons who have supported the cost of this.

In the coming year we hope to enhance our follow-up with a goal of helping new comers feel welcome ,learn about how God has blessed the church and have a sense of belonging to a Christian community.

Respectfully submitted

Jean Leung

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 23 Woodland Drive,  
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Project Title:  
**Wolfville Baptist Church  
 Elevator Project**  
 487 Main Street  
 Wolfville, N.S. B4P 1E3

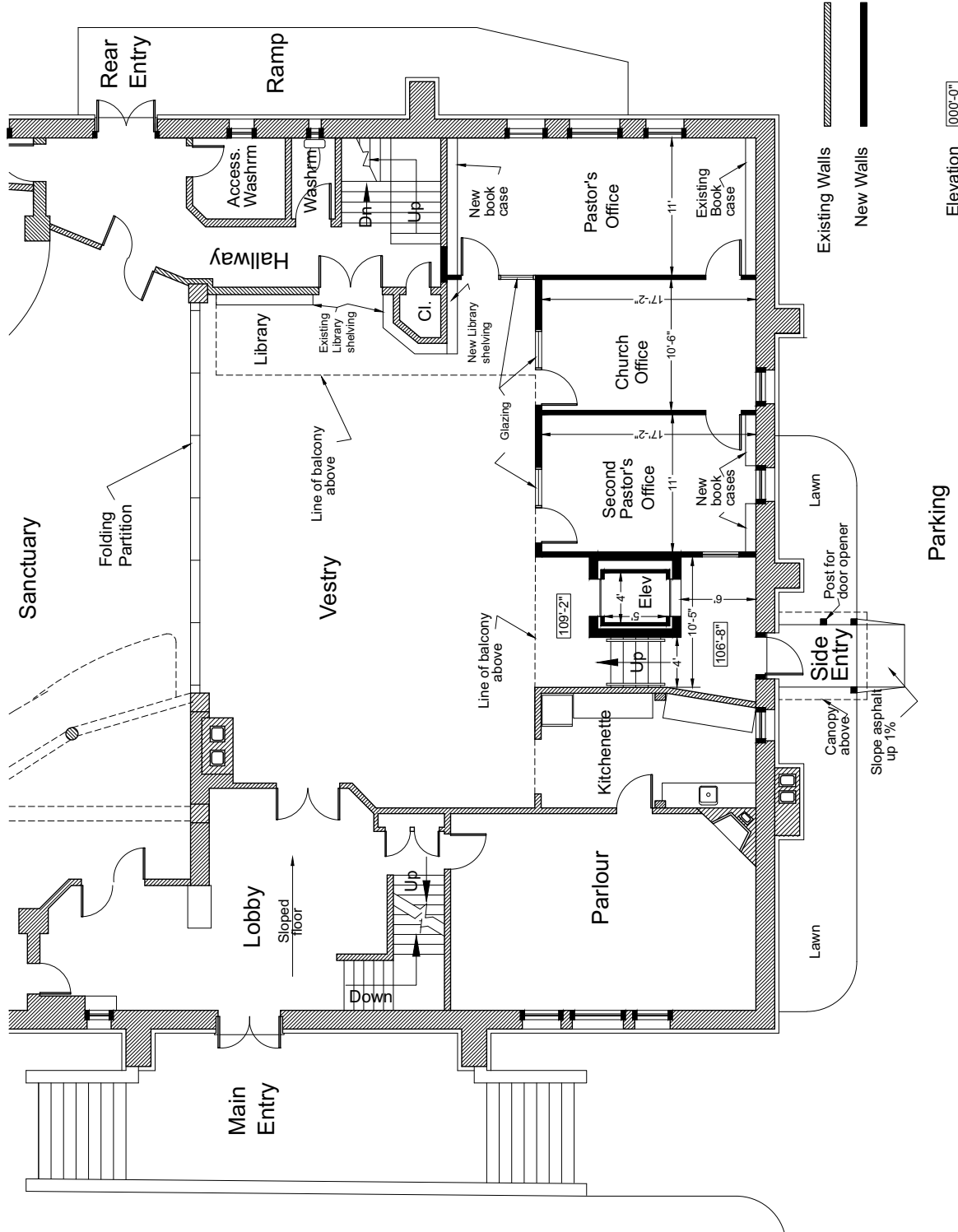
Drawing Title:  
**Partial First Floor Plan**

Graphic Scale:  
 0' 5' 10' 15'

Stamp:  
 Scale: 1/8" = 1'-0"  
 Designer:  
 Drawn By:

Checked:  
 Date: Sept. 28/22

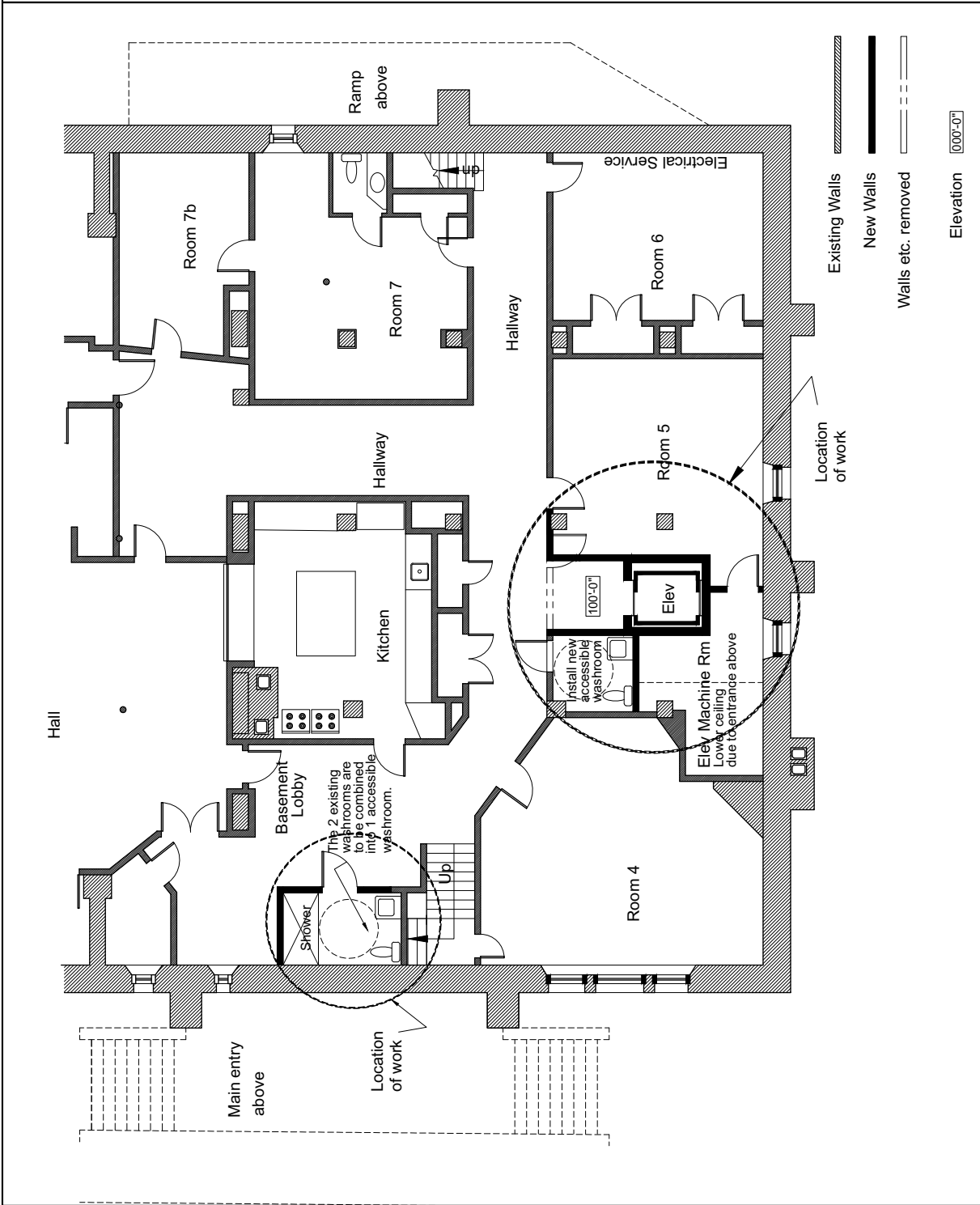
Sheet Number:  
**A3**



Elevation 000'-0"

Parking

<b>Diamond Building Design</b> 23 Woodland Drive Wolfville, Nova Scotia B4P 1J3 Telephone: (902) 599-3920 beatonarch@gmail.com		<b>Project Title:</b> Wolfville Baptist Church Elevator Project 487 Main Street Wolfville, N.S. B4P 1E3		<b>Drawing Title:</b> Partial Basement Floor Plan		<b>Graphic Scale:</b> 0' 5' 10' 15'		<b>Stamp:</b>	
<b>Scale:</b> 1/8" = 1' - 0"		<b>Designer:</b>		<b>Drawn By:</b>		<b>Checked:</b>		<b>Sheet Number:</b> <span style="font-size: 2em; font-weight: bold;">A2</span>	
<b>Date:</b> Sept. 28/22									



<b>Diamond Building Design</b> 23 Woodland Drive, Wolfville, Nova Scotia B4P 1J3 Telephone: (902) 599-3920 beatonarch@gmail.com		<b>Project Title:</b> Wolfville Baptist Church <b>Elevator Project</b> 487 Main Street Wolfville, N.S. B4P 1E3		<b>Drawing Title:</b> Partial Second Floor Plan	
<b>Graphic Scale:</b> 0' 5' 10' 15'		<b>Stamp:</b>		<b>Scale:</b> 1/8" = 1' - 0"	
<b>Designer:</b>		<b>Drawn By:</b>		<b>Checked:</b>	
<b>Date:</b> Sept. 21/22		<b>Sheet Number:</b> <h1>A5</h1>			

