

Job Posting

Summer Ministry Program Leader

This position is full-time, beginning June 10, 2024, and will last ten weeks (end date August 18, 2024). Applications must be received by May 5, 2024. Please send a recent resume and a cover letter outlining why you are right for this position to revruthwolfvillebaptist@gmail.com. Go to our website at www.wolfvillebaptist.ca and click on Documents and Forms to see our Abuse Prevention Policy and WBC Mission Statement. This position is sponsored by the Government of Canada Summer Job Grants program.

Wolfville Baptist Church seeks an energetic, enthusiastic, well-organized summer employee to plan and fulfill a summer recreational program for local children. The program will be module-based and include recreation, life skills, creative (arts of all kinds), community service, and spiritual components.

Job Description

Working with the Pastoral staff, Family Ministries Team, and volunteers, the Summer Ministry Program Leader will:

- Research and assess summer recreational programs available in the community and discern unmet needs and underserved groups.
- Develop a holistic summer recreation program for children and youth that fills community program gaps and includes off-site, outdoor, and indoor activities.
- Promote the program using creative online and traditional media.
- Manage advance and on-site registration.
- Plan and execute the day-to-day program activities. This will include gathering supplies and equipment, ensuring the safety of participants, and preparing materials.
- Using a curriculum, provide Children's and Youth Ministry for Sunday Services and Vacation Bible Camp.
- Keep up-to-date electronic records.
- Manage and be accountable for the summer programming budget.
- Evaluate the program against established goals and provide a written report to the Family Ministries Team.

A detailed job description is available upon request. Email: revruthwolfvillebaptist@gmail.com.

Candidate Requirements

- If aged 18 or older, a clear Criminal Record, Vulnerable Sector, and Child Abuse Registry check is required before the start of employment.
- Provide a valid First Aid certification or be willing to be certified.
- A driver's license is an asset.
- Proficiency with Microsoft Office, Canva, Google Drive, Google Forms, and social media software is an asset.
- Previous experience working with children or youth is a requirement.
- Must be a follower of Jesus Christ.
- Must be in agreement with the stated mission and vision of Wolfville Baptist Church.
- Be between 15 and 30 years old.
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act.
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada.

Employment Details

Hourly Rate: \$19.25/hour plus 4% Vacation Pay

Hours: 35 hours/week

Shifts: The workweek is Sunday – Thursday, with some flexibility in daily hours. Four evening shifts are required during the employment period.

Start Date: June 10, 2024

End Date: August 18, 2024

Duration: 10 Weeks

About Us:

Wolfville Baptist Church exists to provide religious services and education to our members and adherents and to serve our community with love in any way we can. Our large, central location allows us to serve our members and community through year-round activities for children, youth, students, and adults. We also provide physical space for groups such as Wolfville and Area Food Bank, Alcoholics Anonymous, and community choirs. We support the community by offering In-Service Day Camps for school-aged children, acting as a warming and cooling center,

providing financial and practical help for those in need, and delivering services for international students such as warm winter clothing, meals and transportation.